**[SCHOOL NAME]**

**ADMISSIONS FORM**

**in respect of admissions to the 20\_\_/\_\_ (***insert school year*    
*concerned***) school year**

**Admission Policy and Application Form**

Please read the school’s **Admission Policy** [insert link] and the **Annual Admissions Notice [insert link]** for the [*insert school year*] before completing this application form

[Tick Box I have read and agree to the Admissions Policy and Annual Admissions Notice].

Optional

[**Please Note**:

* To avail of sibling prioritisation, both siblings will need to be attending the school at the same time.
* All applications received after the closing dates listed in Annual Admissions Notice will be deemed late applications and processed as per school’s Admissions Policy.
* Applications for a place in our autism classes must be accompanied by a letter from the NCSE confirming that the child is known to them and that the child has the required diagnosis and recommendation for a special class for autistic students / students with autism.]

**Child/student**

First Name Last Name

|  |  |
| --- | --- |
|  |  |

Date of Birth

|  |
| --- |
|  |

PPSN

|  |
| --- |
|  |

Class/Year

|  |
| --- |
| Add list |

Has a sibling in school?

|  |  |
| --- | --- |
| Yes | No |

If ‘Yes’ please list names and class/year for [*insert school year concerned*]

|  |
| --- |
|  |

If applying for a place in autism class

*Should my child be placed on a waiting list for a place, I/We consent to the school sharing the details of my child with the National Council for Special Education for the purposes of planning for the provision of special education placements.*

|  |  |
| --- | --- |
| Yes | No |

## **Family**

Address

|  |
| --- |
|  |

### Eircode

|  |
| --- |
|  |

**Parent/Guardian 1**

First Name Last Name

|  |  |
| --- | --- |
|  |  |

Email

|  |
| --- |
|  |

Phone number

|  |
| --- |
|  |

**Parent/Guardian 2** [If including, don’t make compulsory on form]

First Name Last Name

|  |  |
| --- | --- |
|  |  |

Email

|  |
| --- |
|  |

Phone number

|  |
| --- |
|  |

### **Attach files:**

Please upload:

a copy of your child’s birth certificate

a copy/scan/photo of proof of your CURRENT address (e.g. a utility bill such as gas/electricity/broadband).

**Data privacy notice**

Section 66(6) of the Education (Admission to Schools) Act 2018 allows for a list of students who have made applications for admission to be shared with a patron or another Board of Management, in order to facilitate the efficient admission of students.  The data which may be provided for this purpose may include all or any of the following:

1. the date on which an application for admission was received by the school;
2. the date on which an offer of admission was made by the school;
3. the date on which an offer of admission was accepted by an applicant;
4. a student’s personal details including his or her name, address, date of birth and personal public service number (within the meaning of Section 262 of the Social Welfare Consolidation Act 2005).

This data may be further shared with the Department of Education for further processing to facilitate the efficient admission of students.  This is in accordance with the Minister for Education’s statutory function to ensure that there is made available to each person resident in the State a level and quality of education appropriate to meeting the needs and abilities of that person and to plan and co-ordinate the provision of education in recognised schools, having regard to the resources available.