



Invitation to tender for development of e-learning module on Culturally & Socially Responsive Practice in Education

Introduction to Educate Together

Educate Together is the representative body for 117 equality-based schools in Ireland. A registered charity, Educate Together is the management body for 96 national schools and patron (or patron/trustee partner) of 21 post-primary schools, including voluntary secondary schools, community schools and community colleges.

Educate Together is a modern, dynamic, independent charity that is redefining standards in inclusive, learner-centred education. As a school patron, management body and membership organisation, Educate Together has responsibilities in relation to the governance and management of schools, which include school ethos. Through a unique Ethical Education curriculum, our schools develop students' knowledge, skills and attitudes in equality, human rights and sustainability.

Our core values as articulated in our charter are:

- Equality-based i.e. all children having equal rights of access to the school, and children of all social, cultural and religious backgrounds being equally respected
- Co-educational and committed to encouraging all children to explore their full range of abilities and opportunities
- Child-centred in their approach to education
- Democratically-run with active participation by parents in the daily life of the school, whilst positively affirming the professional role of the teachers

Background

Educate Together embarked on a Nurture Schools project in 2020. It is the first of its kind in Ireland to engage primary and second-level schools in the adoption of a Nurture approach at network level and is supported by Salesforce and Rethink Ireland. An output of the first phase of this project was an e-learning module on [Trauma Informed Practice for Primary and Second-Level School Staff](#).

Educate Together

Equity House,

16/17 Upper Ormond Quay, Dublin 7

D07 H7DE

T +353 1 4292500

E info@educatetogether.ie

www.educatetogether.ie

Directors 2022 – 2023

T. Burke, L. Byrne Á. Clancy, A. Clifford,

C. Ó Cuanacháin, D. Abuchi-Ogbonda, M. Hurley,

E. Lane-Spollen (Acting Chair),

M. Wallen, R. Woulfe, S. Mortell

Company No. 286202

Registered Charity No. 20033309

Educate Together now seeks an experienced person/team/organisation to design a similar online module for school staff and volunteers in primary and second-level Educate Together schools on the topic of “Culturally and Socially Responsive Practice.” This module will recognise the diversity of school communities and the ways in which identities, backgrounds and inequalities intersect, challenge participants to address social as well as cultural biases, and provide examples of good practice.

The module will be hosted on Educate Together’s [e-learning platform](#) (Moodle) and is intended to be undertaken independently by learners.

Objectives of this tender

The overall aim of this tender is the development of a high quality, engaging, self-directed e-learning module targeted at school staff in Educate Together schools on the theme of culturally and socially responsive practice. The aim of the module is to facilitate adults who operate in a school setting to raise awareness of their own inherent social and cultural biases, and to offer good practice guidance to help them act more inclusively. It is also expected that a section is developed focused on members of boards of management.

In reaching this aim the following is expected:

- Providing a theoretical basis for the module
- Establishing the needs of the Educate Together network in the development of this module
- Clarity on how the resulting module fits with Educate Together’s Ethos Quality Framework and Charter
- Development of all content for the module which should include, among other elements, audio-visual material reflective of the Educate Together network
- Building the module within Educate Together’s e-learning platform (Moodle) inclusive of formative self-evaluation and assessment, and space for reflection. It is expected that the e-learning module will be completed by the end user in 2-3 hours approximately. It is expected that the focus primarily will be on school staff, a discrete section is also envisaged for volunteers, e.g. members of boards of management.
- Preparation of supporting documents to accompany the module (e.g., list of suggested resources and reading material, etc)
- Working with Educate Together staff at all stages of development.

Timeframes:

- The deadline for receipt of tenders is 5pm Monday 14th November, 2022.
- It is expected that the tender will be awarded before 30th November, 2022.
- It is expected that the work will be completed and delivered by the developer before 31 January 2023.

Educate Together

Equity House,

16/17 Upper Ormond Quay, Dublin 7

D07 H7DE

T +353 1 4292500

E info@educatetogether.ie

www.educatetogether.ie

Directors 2022 – 2023

T. Burke, L. Byrne Á. Clancy, A. Clifford,

C. Ó Cuanacháin, D. Abuchi-Ogbonda, M. Hurley,

E. Lane-Spollen (Acting Chair),

M. Wallen, R. Woulfe, S. Mortell

Company No. 286202

Registered Charity No. 20033309

Budget

Tenders to a maximum amount of €15,000 inclusive of all costs (including any applicable VAT) will be considered. Final payment of the agreed contract price will be made upon successful completion.

Format of Tenders and Selection Criteria

Applicants should submit a proposal by email addressing each of the items detailed below.

- Name, address and contact details of the individual/company/group submitting the tender;
- Outline of relevant experience and qualifications, including development of comparable e-learning resources hosted on LMSs (including examples of or links to previous/similar work);
- Outline of proposed course design demonstrating an understanding of the target audience and intended learning outcomes;
- Outline of a clear process and timeline for completion of each stage in the process;
- Detailed breakdown of costs, including but not limited to consultants' professional fees and other expenses, illustrating cost effectiveness.

Selection Process

After initial assessment of tenders, a shortlist of applicants be drawn up. Those shortlisted may then be invited to present their plans at interview. Criteria for assessment of tenders will include:

- demonstration of understanding of the theme;
- demonstration of understanding of Educate Together's ethos, overall aims and specific objective of this project in the context of the needs of the network;
- demonstration of capacity to develop a high quality, engaging self-directed eLearning course;
- relevant qualifications and experience;
- evidence of previous success;
- ability to work well with Educate Together staff;
- value for money.

General Conditions of Tender

- The proposal submitted, and any subsequent clarification discussions and written communications between the parties, will form the basis of a contract for services to be agreed between Educate Together and the successful consultant.
- The successful consultant shall be responsible for the delivery of all services provided within the terms of the contract on the basis of the agreed fees set at the beginning of

Educate Together

Equity House,

16/17 Upper Ormond Quay, Dublin 7

D07 H7DE

T +353 1 4292500

E info@educatetogether.ie

www.educatetogether.ie

Directors 2022 – 2023

T. Burke, L. Byrne Á. Clancy, A. Clifford,

C. Ó Cuanacháin, D. Abuchi-Ogbonda, M. Hurley,

E. Lane-Spollen (Acting Chair),

M. Wallen, R. Woulfe, S. Mortell

Company No. 286202

Registered Charity No. 20033309

the contract. Educate Together retains the right to withhold payment of fees where a consultant has failed to meet its contractual obligations in relation to the delivery of services to an acceptable level of quality.

- The resulting module, including any original audio-visual materials, graphics, documentation or other outputs produced in the course of the contracted work will be the property of Educate Together.
- Any conflicts of interest must be fully disclosed by the tenderer to Educate Together upon submission of tender.
- Educate Together is not bound to accept the lowest tender or any tender offered.
- Educate Together will not be liable for any costs incurred by tenderers in formulating or presenting proposals.
- Educate Together and the tenderer undertake to ensure the confidentiality of information provided by either party in relation to this invitation to tender, subject to the parties' obligations under the law.

Applications and Deadline

Tenders should be sent by email to susana.nunez@educatetogether.ie marked **Tender Application** in the subject line **before 5pm on Monday 14th November 2022**.

Further Information upon request to info@educatetogether.ie

Educate Together

Equity House,

16/17 Upper Ormond Quay, Dublin 7

D07 H7DE

T +353 1 4292500

E info@educatetogether.ie

www.educatetogether.ie

Directors 2022 – 2023

T. Burke, L. Byrne Á. Clancy, A. Clifford,

C. Ó Cuanacháin, D. Abuchi-Ogbonda, M. Hurley,

E. Lane-Spollen (Acting Chair),

M. Wallen, R. Woulfe, S. Mortell

Company No. 286202

Registered Charity No. 20033309