



Educate
Together

NATIONAL OFFICE STAFF DEPLOYMENT

2017

Chief Executive Officer (CEO)

Responsible for the organisation – reports to the Board of Directors.

Representing and running the organisation, major gift fundraising and philanthropic investment, developing UK and international services, developing new income streams, political advocacy.

(full-time)

Chief Operating Officer (COO)

Manages operations – reports to the CEO.

Managing national office staff and programmes, systems and processes, resource planning and allocation.

(4 days / week)

PROGRAMMES

Governance and Patronage

Fulfilling the organisation's legal and governance obligations as a patron of schools and a membership organisation.

Developing policies and overseeing their implementation, recruiting and appointing members of boards of management, Garda vetting, appointing selection panels, developing and monitoring leases, instruments and articles of management, operating Educate Together redeployment panels, ensuring compliance and quality, intervening when board of management, membership or other compliance issues arise.

Staff - 1 Programme Manager, 1 Officer,

Education and Support

Providing leadership and curriculum support to the Educate Together network.

Supporting and training boards of management. Confidential support for school leaders. Advocating for Ethical Education in initial teacher education and working with third-level institutions to develop appropriate provision. Supporting teachers and providing in-service training in Ethical Education, both Developing and supporting the Learn Together curriculum and the second-level Ethical Education curriculum.

Staff - 1 Programme Manager, 1 Governance Specialist, 1 Education Officer (primary), 1 Education Officer (second-level,) 4.5 days / wk)

New Schools

Opening new schools and providing support to schools in relation to accommodation issues.

Assisting existing schools with their accommodation needs, and advocating on behalf of schools with the DES on these issues. Supporting parents seeking Educate Together schools, while raising awareness and advocating for new Educate Together schools where demand exists. Managing the opening of new schools and liaising with the DES on national policy issues relating to the above.

Staff - 1 Programme Manager, 4 Regional Development Officers (3 part-time).

International Development

Developing new income streams through international work.

Managing the Educate Together Academy Trust (UK) and developing its potential for Educate Together Ireland. Researching and developing new business opportunities overseas.

Staff - the CEO works on this programme

Development and Fundraising

Making Educate Together a Fundraising Organisation.

Developing Educate Together's capacity across a range of fundraising streams – major investment, regular giving, trusts and foundations, corporate partnerships and community fundraising (One Day Together, alumni, etc.). Providing fundraising support and advice to other programmes.

Staff - 1 Programme Manager (working with the CEO and COO)

Communications and Advocacy

Promoting the organisation and advocating for its aims and its members.

Maintaining website, maintaining traditional and social media presence, lobbying politicians and opinion formers, developing merchandising opportunities, providing communications and advocacy support to other programmes.

Staff - 1 Programme Manager, 1 Officer

Finance, HR and Administration

Providing financial, human resources, administration and IT systems, infrastructure and support.

Financial control, accounts, payroll, human resources, IT, telecoms, reception, post, course administration, supporting other programmes.

Staff - 1 Office Manager (4 days/ wk), 2 Assistant, 1 Financial controller (1 day), 1 Bookkeeper (1 day)